

**Attendees:** Hilary Hurrey (Action Sustainability), Becky Bryant (Action Sustainability), Grace O'Connell (Action Sustainability), Anthony Lavers (Taylor Wimpey), Lizzie Eyre (Taylor Wimpey), Katherine Rusack (Balfour Beatty), Kris Karlake (BAM), Lydia Higgins (Action Sustainability), Jo Potts (Kier), Alice Hands (Sir Robert McAlpine).

**Apologies:** Michael Cross (Willmott Dixon), John Dwyer (Telford Homes), Nathalie Ritchie (National Grid), Karolina Mikolajczyk (Engie), Mandy Messenger (Advante), Ross Steer (Engie).

## 1. Progress against actions

Hilary reported against the last meetings actions.

All actions were complete or were being fed back as part of the agenda.

Hilary reported that all comments regarding the sustainability maturity assessment had been fed back. A technical brief was being developed currently which will go to the IT Partner. This will inform the team of what is possible, timeframe and cost. As the assessment progressed in development this will be socialised amongst the leadership groups and likely the operations group again.

## 2. Members group

EJ presented the background to the potential development of a members group. Throughout the business planning process this was introduced as an idea from the Construction group. The group would act to inform the School from a members perspective.

The Operations group followed an exercise to help scope out what the group would focus on; who would be part of it; how large it would be etc.

### **Actions:**

- School team will use the feedback to draft a Terms of Reference and scope of what the group would look like.

## 3. Partner Governance

At the last meeting discussions took place around how the School handle the governance around Partners and dealing with potential reputational risk. Hilary presented the various documents and processes, which together, provide a form of Governance around Partners and outline the expectations around collaboration, sharing of best practice and engaging with the School in a positive manner.

Key comments were:

- If challenged, would the School be comfortable with explaining why an organisation is a Partner. How do we ensure that we act with integrity and manage the risk to the School reputations effectively.
- There is a risk around greenwashing reputations by becoming part of the School as the School continues to grow. It is important to understand how organisations engage with the School once they have become a Partner. This is definitely happening a lot more robustly with the introduction and expansion of the Partner Relations Manager role. The role specifically focuses on ensuring that Partners are engaging effectively in the School.

- The School does run on a basis of trust and this has to be the starting point for organisations which may have not have acted in a positive way.
- There is a difference between doing sustainability imperfectly vs the actions from the organisation.

**Actions:**

- Hilary will feed back the further comments, in particular as the School constitution is currently being reviewed by the Board.

#### 4. Partner workshop allocation

Becky ran through the new structure for the Partner workshop allocation. The main change is running the allocation from the invoice year (instead of the School financial year) and asking Partners to take a workshop each quarter with one floating. If workshops were not taken this would mean the Partner loses that workshop. This would be worked on a case-by-case basis as some Partners like to stage a series of workshops with a shorter timeframe for example. The key reason behind the change was to avoid the 'rush' of Partners taking workshops in the last couple of months of the financial year. This has meant that slots become very limited which is not beneficial to the Partner or the School team.

Key comments made were:

- Will this become more admin heavy for the School team?
- It was really key to ensure that communications are increased to raise awareness to Partners, and encourage them to get workshops planned.

**Actions:**

- Becky will implement the change and communications will go out about this to support the change.

#### 5. Learning & Engagement update

Due to timings, the section around what the School team are currently progressing with to meet the 25,000 active individuals will be discussed in more detail at the next meeting.

Progress to June (Quarter 1 now complete) has continued to see rising numbers in engaging with the School and we are ahead in terms of active individuals and organisations to this time last year.

Currently there are no risks on School performance vs target.

#### AOB & date of next meeting

The next meeting will take place on Tuesday 20<sup>th</sup> September, 10.30 – 12.30

**At Balfour Beatty's offices (Kings Cross)**

Focus Point, 3rd Floor, 21 Caledonian Road, London, N1 9GB

Please confirm your attendance via the meeting invite. Hilary will update the invite with the above details.