

Date: Thursday 2nd December 2021, online

Attendees: Martin Gettings (Canary Wharf Group) James Cadman (Action Sustainability), Stefania Chica-Jacome (Action Sustainability), Charles Naud (Action Sustainability), Andrew Craig (Canary Wharf Group), Anthony Lavers (Taylor Wimpey), Lewis Chenery (Bouygues), John Dylan (Canary Wharf Group), Graeme Hannah (Robertson), Scott Gregory (Morgan Sindall), Sally Grewcock (Lain O'Rourke), Jonathan Ayton (Willmott Dixon), Joshua Stodel (Morson), Kirsty Dunne (Osborne), Martina Kutacova (Kier), Maria Gkonou (Redrow), Katherine Rusack (Balfour Beatty), Sarah Burki (Tilbury Douglas), Sarah-Jane Davies (Sisk), Stephen Boyle (Zero Waste Scotland), Stephen Weldon (Bellway), Tom Hitchener (Welfare Hire).

Summary of Actions and Notes from the Climate Action Group Meeting

Climate Action Group – Introductions and outstanding actions		
No	Action/Notes	Owner
1	Welcome and Intros	Martin Gettings & James Cadman
2	<p>Update on Progress: engagement and tool use, support available.</p> <p>We gave an overview of where we are now in terms of engagement after the re-launch of the Carbon Calculator in Aug 21.</p> <p>In summary, there are 740 supplier companies registered in the system. Nevertheless, only 30% is currently reporting. To overcome this, the Supply Chain School continues to provide monthly webinars (Carbon Calculator for Suppliers) aimed at suppliers, user guides embedded in the system and tutorial videos on how to register, report and apportion emissions via the Carbon Calculator.</p>	Stefania Chica-Jacome
3	<p>Discussion Topics.</p> <p>Through interactive break out rooms, Partners reflected on the following:</p> <ul style="list-style-type: none"> • What has worked and what needs to be improved: The simplicity and standardisation of metrics in the Carbon Calculator have eased the process for suppliers. Nevertheless, further guidance is needed regarding the data collection process. This could be addressed by linking learning resources to each section of the report. • Main priorities for next year: Focus on communicating the benefits of carbon reporting to increase supplier engagement. This includes sharing key case studies that outline the positive impact of carbon management on resource efficiency, cost reduction, and other sustainability areas (e.g., biodiversity, air quality, etc). <p>Another priority is the improvement of the system's functionality around reports to track supplier engagement and data visualisation.</p>	Partners Partners School

4	Carbon Calculator: discussion <ul style="list-style-type: none">• Visibility of data in lower tiers: The Carbon Calculator was designed to capture carbon emissions from suppliers who have a direct commercial relationship with Partners (Tier 1) as they are being asked to apportion emissions based on financial turnover. Further development will be needed to expand this approach to other Tiers in the supply chain, but this is not considered a priority for the Group at this time.• Potential API solutions: The Carbon Calculator has an open API (Application Programming Interface) that enables the system to connect with other applications. Partners can contact the School for further details.	Charles Naud
5	Next Group meeting. <p>Our next group meeting will take place virtually, date TBC. The School will send out the invite and agenda in due course.</p>	School