

Date: Wednesday 14th April 2021

Attendees: James Cadman (Action Sustainability), Imogen Player (Action Sustainability), Chris Matthew (Flannery Plant Hire), Sam Peet (Speedy Hire), Gemma Tovey (Lovell Homes), Jackie Cuthbert (Sunbelt Rentals), Geraint Matthews (Siemens), Izzy Edwards (Environment Agency), David Collins (Environment Agency), Peter Hancox (M O’Brien), Wayne Bond (Highways England), John Dwyer (Telford Homes), Leigh Webb (Ardent Hire), Richard Mason (Balfour Beatty), Nikolaos Sapounas (Osborne), Jonathan Parker (Wolffkran), Mark Anderson (GAP Group), Joe Griffiths (Garic), Nalini Wilkins (SGN), Carl Hassel (NOCN), Mark Buckton (NOCN), Claire Pearson (JLG), Richard Rowell (Pro Rail Services), Alex Pinnington (Barratts), Gareth Rondel (CHAS), Mark Clouter (WP Group), Gary Davidge (Hercules), Kevin Goble (Skanska), Thomas Barrett (Kilnbridge).

Summary of Actions and Notes from the Plant Category Group Meeting

Plant Category Group – Introductions and outstanding actions		
No	Action/Notes	Owner
1	Welcome and Intros	
2	Plant Commitment Charter <ul style="list-style-type: none"> • The Charter and all relevant information – the Minimum Standards and news items - are available here. • Organisations who have not signed up and wish to should contact James. We are happy to explain the purpose and its benefits. • There have been 3 new signatories since the last meeting: Amery, Select Hire, and the Environment Agency 	Organisations who want to sign up to the plant charter.
3	Reviewing the Minimum Standards <ul style="list-style-type: none"> • The working group met in March to discuss the information gleaned from the interviews with OEMs and what that means for updating the Minimum Standards. • The Group discussed making difference in the updated Minimum Standards between plant that is bought new, and plant that is hired, to take into account fleet lifetimes. • This is work in progress and we will update the wider Plant Group as matters develop. 	
4	Low Emissions Zone / Clean Air Zone map resource <ul style="list-style-type: none"> • The Clean Air Zone map has been produced and is in a final version, available for viewing here. • This map details the Clean Air Zone and Low Emission Zones that are either active or in consultation in the UK. • The map will undergo periodic review to keep it up-to-date, indeed an update has already been made. • The Group confirmed that it would also be helpful to see Clean Air Zone that are currently only relevant to buses as they show the direction of travel that a given authority is considering for reducing poor air quality. 	

5	<p>Reporting against the Charter</p> <ul style="list-style-type: none"> The first of the Plant Commitment Charter’s commitments states <i>“Minimum standards in procurement: We will buy or hire CPE that meets or exceeds the minimum standards for AQ and GHG emissions, as laid out in the latest version of accompanying technical paper”</i> Now that the Charter has been in existence since May 2020 it was agreed that the time is right to develop a process for measuring adherence to the Charter We asked the Group what to do an exercise to determine what reporting should be undertaken against the Charter and the Minimum Standards. What should be reported, how, what frequency, to whom, and what should be done with the information. The outputs are in the accompanying PDF. The next steps are to review the information and provide the Group with a strawman for review of how signatories can report against the Charter. 	James and Imogen
6	<p>Business Planning</p> <ul style="list-style-type: none"> In the last meeting held 28th January 2021, the group presented ideas or consideration within the business planning for FY21/22. During this meeting, the Group completed a mentimeter polling exercise to order the priority in which they would like to complete the previously suggested ideas. The outputs are in the accompanying PDF which we will use to develop our activities for the current year 	
7	<p>AOB</p> <ul style="list-style-type: none"> None 	
8	<p>Next Meeting</p> <ul style="list-style-type: none"> Tuesday 29th June 2021, 14:00, online 	

Appendix:

- 1) Reporting in the Charter outputs – see separate PDF
- 2) Prioritising work activities for the Group – see other separate PDF