

Date: Tuesday 23rd February 2021


Attendees: Matt Nichols (Reconomy), Mark Turner (Action Sustainability), Imogen Player (Action Sustainability), Robyn Conway (Action Sustainability), Helene Wright (National Grid), Jade Hunt (Kier), Kirsty Dunne (Osborne), Sarah-Jane Davies (John Sisk and Son), Ian Heasman (Taylor Wimpey), Olivia Ward (Redrow), Alex Pinnington (Barratts), Lewis Chenery (Bouygues E&S), Dave Farebrother (Bouygues E&S), Graham Edgell (Morgan Sindall), Cara Palmer (Wates), Anastasios Skitzis (Lendlease), Stephanie Simpson (Valpak), Amit Patel (Vistry), Emma-Jane Clarke (Cadent Gas), David Willett (Michelmersch), Sarah Le Gresley (Michelmersch), Karen McWalter (Hochtief), Michelle Grisdale (Emcor), Julia Messenger (BAM), Ian Ward (Vinci), Sally Fraser (Mclaren), Wazed Khan (Onsite Support), Anastasios Skitzis (Lendlease), Natalie Wilkinson (NG Bailey), Kallie Dickens (Anglian Water), Oana Caltia (Kilnbridge).

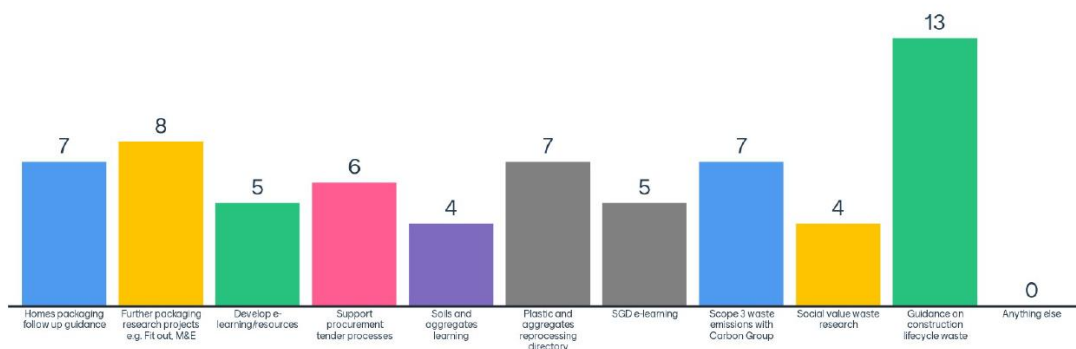
Summary of Actions and Notes from the Waste and Resource Use Category Group Meeting

Waste and Resource Use Category Group – Introductions and outstanding actions		
No	Action/Note	Owner
1	<p>Resource update</p> <ul style="list-style-type: none"> The material exchange platform map is available to view here. Please try to share any case studies of using the map with the School – this is invaluable in helping determine the effectiveness of this resource Please continue to use the feedback template mechanism should you come across changes or additions to MEPs The group would like to have a representative from Volunteer it Yourself (VIY) come and speak at the next meeting, to update on how material exchanging has been affected by covid, and how organisations can help to engage with social enterprises for material donation opportunities The School will look at the data for the MEP map to determine viewing trends over time since it's release. Please continue to share relevant resources and case studies with the School that can be added into the resource library. 	<p>School</p> <p>School</p>
2	<p>Waste learning pathway</p> <ul style="list-style-type: none"> Two new waste learning pathways have been established: <ul style="list-style-type: none"> - An introduction to waste and resource efficiency - An introduction to waste and resource efficiency for facilities management. These are self-enrolling beginner level pathways, suitable for anyone who would like to understand the fundamentals about waste and resource efficiency. If a partner would like to use any resources within their own internal LMS, or would like to add any private (in house) resources such as company policy documentation into a School learning pathway, please contact Robyn@supplychainschool.co.uk Any such learning pathways developed will remain confidential to the individual School partner. 	

<p>3</p>	<p>Packaging project update</p> <ul style="list-style-type: none"> • An update was provided on the packaging project that is looking at practice and performance on packaging delivered to site in the housebuilding value chain. A reminder that this is not only focusing on plastic packaging, but all packaging materials. Zero Waste Scotland, Taylor Wimpey, Bellway and Barratt are directly involved in the study, the data platform and associated consultancy support for which has been provided by Valpak • The data collection is complete, with 33/58 usable responses from manufacturers and suppliers • The current project partners' close out workshop was held on 1st March 2021 – partners are interested in further mutually beneficial collaboration and potentially continuing the work. 	<p>School/P artners</p>
<p>4</p>	<p>Business planning 2021</p> <ul style="list-style-type: none"> • The terms of reference remain the same for the upcoming year, focusing on three main areas: <ul style="list-style-type: none"> - mapping and materials development - procurement and supply chain engagement - measurement and reporting • The baseline budget for the year is £30,000 • Once primary group meeting and partner support tasks have been undertaken this then allows approximately 22 additional days of consultancy time from the core project support team (Mark and Imogen) to deliver additional tasks chosen by the group • A shortlist of possible tasks was presented to the group, derived from the business planning session at the previous meeting • The list contains substantially more potential requirement for resource than is available within the current budget • However, it was suggested that two priority shortlisted tasks will definitely take place: <ol style="list-style-type: none"> 1. Respond and communicate to partners on updates including impending Government announcements on the plastic packaging tax, circular economy package, increased producer responsibility etc 2. Develop and deliver hints, tips and recommended processes for designing out waste etc (derived from existing School/partner materials and in response to positive feedback from recent workshops on this topic delivered via the School) • The group were asked to choose from the remaining list which of the remaining options they would currently be most interested in pursuing • It was stressed that: <ul style="list-style-type: none"> - this poll and discussion would be used to keep in mind where partners' priorities lie - in some cases activity may require further funding via partners, other parts of the School, and/or external sources • Thinking will however remain fluid as to potential subject matter and particularly in the event of any clear new priorities of mutual interest emerging over the coming year • The results indicate that development of guidance on construction lifecycle waste was the clear most chosen option at this stage • Other popular themes include: <ul style="list-style-type: none"> - Homes packaging project follow up and development of industry guidance - Further packaging research projects (e.g. Fitout, M&E) - Addressing Scope 3 emissions within waste in collaboration with other School Groups - Developing a directory/map illustrating plastics and aggregates reprocessing locations 	

- However no topic listed proved unpopular and the following potential priorities also received votes:
 - Guidance to support procurement and tender processes
 - Develop learning materials in collaboration with other School Groups addressing how to support the UN SDGs
 - Develop further long or short form e learning content (for instance Circular Economy/Designing out Waste)
 - Develop learning content on soils and aggregates
 - Conduct research on how waste and resource efficiency can help deliver social value goals.

Please choose 3 options that you are most interested in the School pursuing further: 



5 **AOB**

- The group was asked if they know of any recent industry benchmarking for waste, particularly for removal or recycling, with national environmental KPIs. It was recommended that the latest BRE report is used for this.

7 **Next Meeting**

- Wednesday 19th May, 11:00-13:00, Online