

FM Group Meeting

9th December 2020

Attendees: Ian Heptonstall (SCSS), Sara Gouveia (SCSS), Mark Turner (SCSS), Robyn Conway (SCSS), Alison Bettany (EMCOR UK), Candice Guerreiro (ENGIE), Ashley Wheelhouse (SGN), Cara Kennelly (Vinci Facilities), Cyndi Mudaly (ENGIE), Lewis Chenery, Jehangir Ali and Dave Farebrother (Bouygues E&S), Emma McDonald (Alcumus), Howard Coney (Kier), Katerina Robinson (Freedom Group), Laura Cochrane (BAM), Laura Mayhew (Skanska), Nik Flytzanis (Alcumus)

Introduction

The group introduced themselves and Mark Turner (MT) welcomed new Partners. Nik Flytzanis from Alcumus Group gave everyone background on the offering of Alcumus Group. Established in 1979, Alcumus have grown to become the UK's market-leading provider of technology-led compliance and risk management solutions. More information on Alcumus Group can be [found here](#).

MT highlighted that the FM Conference will take place virtually on Wednesday 18th February 2021. MT outlined the agenda for the event (also circulated) and mentioned that the aim of the Conference is to revisit the transformational challenges outlined in last year's conference, since so much has changed since then. More details on this session and to book a place, please visit the [registration page here](#).

- ✓ **Action:** FM group to put forward to MT and SG anyone that would like to speak at the plenary section of the conference addressing response to business uncertainty. School Client partners and any clients of our FM service delivery partners are also particularly sought here.
- ✓ **Action:** FM group to please attend the FM Conference and promote to colleagues: [registration page here](#).
- ✓ **Action:** At the end of each speaker slot there will be an opportunity to have your questions addressed by the speaker in question. Can partners please forward to MT and SG any questions you would like to have asked on your behalf for the various topics being addressed – see agenda for details of speaker topics.

Ian Heptonstall (IH) kicked off the meeting by highlighting the objectives for today's meeting:

- To clarify the wider School business planning process
- To capture what Partner businesses would like from the School in 2021-22, through open discussion and sharing of ideas
- To understand our learning priorities for 2021-2022

Today's session will help set the scene for future FM activities to be carried out throughout 2021-2022. IH reminded the group of the School's mission, which is "to be the world class collaboration to enable a more sustainable built environment."

IH also provided a summary of what the School has delivered between 2020 – 2021. Although the School had a 28% reduction in budget this year, the School has managed to

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deliver more training virtually and has seen great results when comparing figures to 2019 as per below:

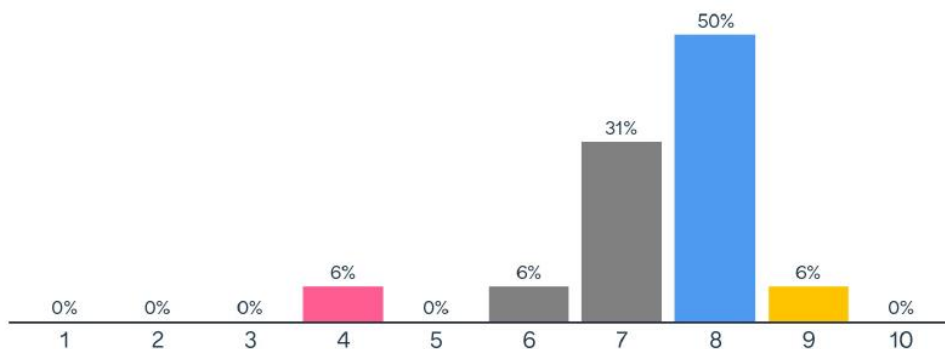
Year (Apr – Nov)	Resource views (not e-learning)	E-learning views	No. of training activities	Total no. of learners training
2020 (Apr – Nov)	22,455	11,174	207	6,629
2019 (Apr – Nov)	11,405	5,598	117	2,965
%age increase	+97%	+100%	+77%	+124%

IH also provided an overview on where the School is with regards to all other activities and outputs from the plant, waste, labour, climate action, wellbeing, knowledge management, FIR, Digital & Procurement groups. Please refer to slide 11 for a snapshot on this. IH also mentioned that the School is currently collecting feedback for the School impact survey 2020/21.

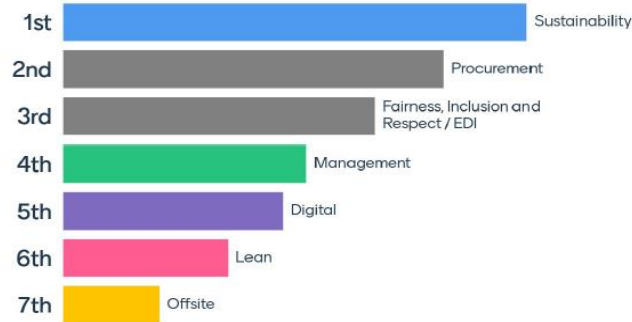
- ✓ **Action:** FM group members are requested to complete the School's impact survey, which has been circulated – also to circulate this to colleagues who are using the School. Complete the [survey here](#).

Partners were then asked to provide their feedback as to where they feel they are with the School. The outputs have been circulated but also available below:

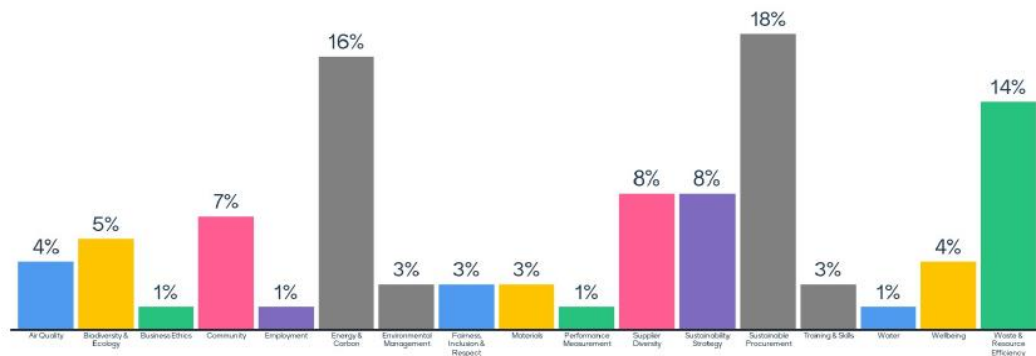
Rank where are we now. 1 = it's not achieving anything we'd like it to. 10 = it's already where we want it to be, no room for improvement!



Please rank the 7 areas of learning in your priority order.



Please select your top 5 priority issues from the list below:



Business Planning

The group was then asked to complete an activity on Mural, which looked at:

1. Current School Activities
2. Opportunities
3. Threats
4. Creativity

Everyone was split into 4 different groups and they were given time to explore each topic above. Comments and thoughts were provided on the Mural board and collated to help the School understand key Partner priorities for next year. Please review the outputs below:

1. OUR CURRENT ACTIVITIES



Consider the current activities undertaken by the School.

MoSCoW Analysis: What should we do more of, the same of, stop doing



2. OPPORTUNITIES?



What are the opportunities for the School to better address sustainability issues in the supply chain?

See impact survey results from 2019

Challenges	Who do we need to engage / upskill to address this challenge?	What do the supply chain need to respond to this challenge?
Net zero carbon by 2050	<ul style="list-style-type: none"> Would actually be 2030 in some cases Consider whole life cost of electric vehicles vs traditional - eg battery issues! In house training needed as well as SC! Influence clients more eg green energy tariffs, looking at WLC 	<ul style="list-style-type: none"> Consistent data collection
Waste. resource efficiency, circular economy	<ul style="list-style-type: none"> Manufacturing, end user 	
Biodiversity Net Gain	<ul style="list-style-type: none"> Internal (in company engagement needed first - slow area) Biodiversity - Specialists Subdivisions/Client/Other contractors FMs - to identify opportunities in a wide range of circumstances 	<ul style="list-style-type: none"> Case studies - learning pathways Help with taking more structured approach - less CSR based Ways to combine with reducing maintenance costs?
Social Value	<ul style="list-style-type: none"> RE social value - help on evaluation/measurement Leadership - to understand breadth of investment needed 	<ul style="list-style-type: none"> Consistency in measurement Clearly need basic training Driving Spend with SMEs and Social Enterprise Consistent Data collection
Engaging smaller suppliers	<ul style="list-style-type: none"> Share RICS RB Code of Practice once published - key for guiding supply chain on RB principles 	

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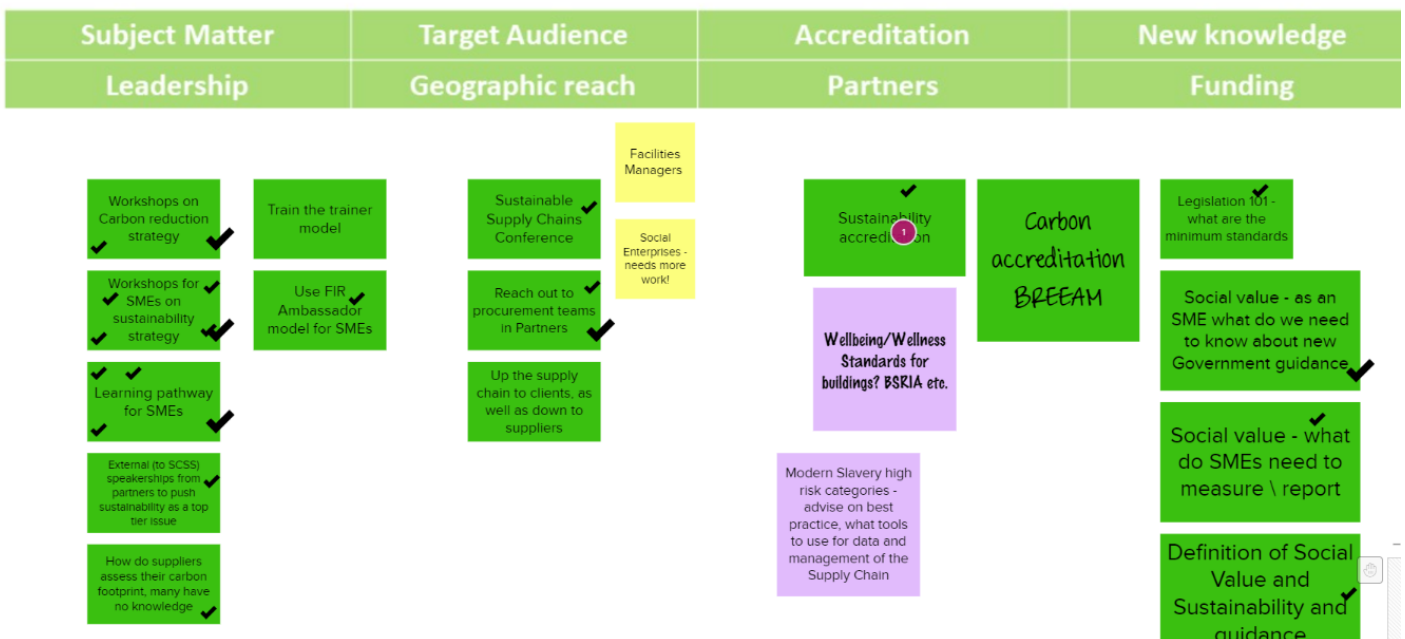
3. THREATS?

What difficulties or threats do you see for the School?



4. CREATIVITY


What could the School do that is new?
What will take us to that 'perfect 10'?



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Upon reviewing the outputs from this exercise, Mark Turner will be following up before the end of the calendar year with a short draft business plan. This will go forward to the School board for consideration along with similar plans from the other School markets. For Mark to be best informed for this exercise, can all FM partners please:

- Visit the Excel Google document at the link here:  **FM Leadership Group.xlsx**
- Look through the list of suggested actions, adding any you think have been missed
- Then on row 1, find the column heading for your own organisation
- Select your own organisation's preferred top five actions – you do this by placing a numeric 1 against the relevant suggested action and in the relevant box under your organisation name, the document will auto sum the actions.
- Please complete this by **COP Wednesday 16th December 2020**.
- N.B. Partners that were unable to join the business planning, please also feel free to add potential actions and your own preferences for School priorities.

Future meetings

Please take note of future FM Leadership group meeting dates, (all 11am – 1pm, virtual unless circumstances change) which will be circulated:

1. 11/02/2021
2. 27/05/2021
3. 02/09/2021
4. 02/12/2021
5. 10/02/2022