

Infrastructure Leadership Group

9th June 2020

Welcome and Introductions:

- The following individuals were introduced, as their first time attending the Infrastructure leadership group:
- Elliott Harrison & Gerry Marshall – Recycling Lives
- Peter Ball – Fortel
- Margaret Johnson & Stefan Jastak – Highways England
- Dan Apps – Siemens Mobility
- Laura Jarvis – Hanson
- Lisa Ithurralde – HS2
- Andy Denman – Ringway Jacobs

Operational Update:

The group was informed that McAvoy and Lundy Projects have not renewed their Partnership with the School.

Despite this the following organisations have joined the School as Partners since April 2020:

- Scottish Power Energy Networks
- Cadent Gas
- Efficiency North
- Siemens

The most recent Partner is McCarthy & Stone.

New resources:

The School's resource library has been updated with the following new resources:

- [Environmental Management in FM](#)
- [Science Based Targets](#)
- [The practical side of Environmental Management](#)
- [Sustainability Strategy made easy](#)
- [How to set up your site to combat Modern Slavery](#)
- [Modern Slavery Statement- evaluation criteria](#)
- [Modern Slavery Due Diligence checklist](#)

Category group update:

An update was provided on the category and leadership groups within the School. Partners to refer to the leadership pack for further information.

Action: Partners to contact Rosie if they would like to join a group.

CITB funding:

The group was informed that due to the current COVID-19 challenge, CITB have cancelled funding for the Digital, Procurement and extended FIR programme. The school is looking at ways to mitigate this loss such as looking at other funding options and CITB have agreed to pay an extra £175k based upon the delivery the school has completed/ contracted to complete.

Partnership Maturity Matrix:

The operations group has updated the Partner maturity matrix with guidance notes to help Partners with achieving each section of the matrix. For example, a definition of what a priority supplier is, is now displayed within the document.

It was discussed how Partners would use the maturity matrix for different businesses that they have. It was suggested that this could be achieved by getting the head of each business unit involved and for them to be responsible for certain parts of the maturity matrix.

Actions:

- Partners to volunteer to review the Partner matrix and provide feedback at the next leadership group meeting
- Partners to provide Rosie with a priority supplier list if they have not done so already

Graham Arden – Skanska has volunteered to review the Partner Matrix.

Plant and Climate Action Group update:

James Cadman, Lead Consultant at Action Sustainability provided the group with an update on the plant group. The plant group have published a minimum standards document, delivered a City of London Air quality and Procurement event, and developed an e-learning module.

The plant group is currently looking to produce; a roadmap for suppliers and contractors to demonstrate their improving practices for the sustainability of their plant, learning materials on the Emissions Compliance Verification and a commitment paper – a public statement that contractors and suppliers in the value chain are acting on P&E sustainability issues.

The Aim of the Climate Action Special Interest Group is to drive a reduction in carbon emissions from the built environment value chain through the products, works and services procured. This will be achieved by understanding the scale of the issue and where the priorities lie through the capture and analysis of data.

Charles Naud, Consultant at Action Sustainability showed the group the performance tool. The performance tool is a web based dashboard which allows you to upload evidence documents and text narrative and shows trends of supplier tCO₂e and where your supply chain CO₂ is coming from. The group was shown the reporting function of the tool and how they can use this to report carbon.

Actions:

- Partners to contact James to get involved in the plant group and to sign up to the commitment paper
- Partners to contact James or Charles to get involved in the Climate Action group
- Partners to contact Charles if they would like further information about the tool – Charles.nuad@actionsustainability.com

Marketing and event update:

Due to COVID-19 all School events are now taking place virtually. Emily McBride, Marketing Manager for the School discussed the 'Lockdown learning programme' which contains virtual events the School is delivering. The Lockdown learning programme is made up of three event formats:

What	Virtual Workshop	Lunch n Learn	Business Bytes
Length	1-2 hrs	30 mins- 1 hr	1.5-2 hrs
Platform	Zoom	ClickMeeting/ Zoom/Teams	ClickMeeting
Attendee limit	25-30	500	500
For	Interactive session with break out group and audience engagement	Build knowledge or learning on specific topics or School use.	Host a multiple speaker presentation to engage on topics/strategies

Since the launch of the 'Lockdown learning Programme' the School has continued to see activity and engagement.

The group was informed of the marketing areas which the School is focusing on which include:

- Emails
- Webinars & Content
- Social Media
- Feedback and supplier engagement

The group was asked to feedback the key themes for their organisation which can be used for training topics:

- Digital - adjusting to the digital age.
- Dealing with the new ways of working
- Economic – profitability
- Government recovery plan – restart, reset
- How do we deal with the legality around bringing back staff into the office?
- Onsite – ethnic minorities
- Excess packaging
- Carbon reduction
- Mental Health and Wellbeing
- Behavioural Procurement – *understanding and applying*
- Alternative fuels on infrastructure contracts
- Remote working/managing teams

Actions:

- Partners to look at the lockdown training programme and promote training sessions to their colleagues and supply chain
- Partners to contact Rosie with any event topics or if they would like to run a virtual training session
- Helen to organise a training session for partners to attend that will help with using multi platforms, namely Kahoot, Mural etc.

AOB:

- Some of the group feedback that Microsoft teams was preferred for meetings rather than zoom, as some organisations cannot access zoom

- The next meeting is taking place on the 23rd September 2020