

**Attendees:** Rob Francis (Skanska), Ken Davie (Carillion), Ian Heptonstall (Action Sustainability), Helen Carter (Action Sustainability), Ursula Cooper (Action Sustainability), Charles Hill (Exelin), Nigel Fraser (Buildoffsite), Eugene Lynch (McAvoy Group), Steve Fozard (Costain), Jennifer Brennan (CITB), Ben Lever (CITB), Paul Cleminson (BAM), Millan Martin (Taylor-Woodrow), Mark Loader (Georg Fischer)

**Apologies:** Steve Fozard (Costain), Kieran Brocklebank (United Utilities), John Browne (United Utilities), Alan Clucas (Laing O'Rourke), Stewart Whiting (Prater), Richard Ogden (Build Offsite), Andy Higson (St Gobain)

## 1. Operational update & Performance Dashboards

Ian Heptonstall gives an update of the Performance dashboards, focussing on the need for strategic supplier lists from the Offsite School partners.

### Agreed points:

- The deliverables of the School will be more easily met if the partners provide their lists getting more companies engaged.
- The School needs the top 20 strategic suppliers from each of the partners to engage them in the School and to up-skill them.
- It was agreed that next year the School and partners should concentrate on companies in their supply chain that can make a difference rather than quantity of lists.
- Partners to choose the strategic suppliers based on their affectivity by looking at engineering impact/ capability.

### Actions:

- ✓ Steering Group to send their priority suppliers email address contact list to [ursula@supplychainschool.co.uk](mailto:ursula@supplychainschool.co.uk)
- ✓ Ursula to feedback on why the workshop quality of learning rating was down to 70%.

## 2. Strategic Objectives

Ian Heptonstall introduces the Offsite School Steering Group meeting in October as workshop based to assist with the School's business plan development for 2017. Ian Heptonstall asks the group for recommendations to consider at the October workshop.

### Comments from the group:

- There is a new ICE president. Can the School influence and engage with ICE to consider the use of offsite, and to take into account this collaborative approach when re-writing NEC3 (as NEC4)?
- The School need to engage and collaborate with smaller offsite companies as partners, thinking about cost, so that they can get involved.
- Client perspective: we need the commercial people to agree to do an Overlay.
- CDP accreditation for RDS.

- Toolbox talks and material focussed to the QS community.

**Actions:**

- ✓ Ken Davie will circulate Alena magazine to the group.

**3. Sharing knowledge - Innovation presentation: Housing retrofit programme Volker Wessels video.**

Ian Heptonstall shows "Volker Wessels renovation in a day"; a video that looks at converting old housing stock to Passivhaus using industrialisation techniques.

**Volker Wessels renovation in a day:** <https://www.youtube.com/watch?v=I3WBT2eAArI>

**4. Sharing knowledge - Innovation presentation: Skanska on healthy materials**

Howard Jeffrey presents.

**Actions:**

- ✓ Add the presentation from Howard Jeffrey to the Offsite School resource library

**5. Promotion support required - DfMA engaging the design community - *progress***

Ian Heptonstall gives an overview of the progress of the new Overlay to the RIBA Plan of Work. It is now close to completion. The launch to the Plan of Work will be taking place at RIBA on the 28<sup>th</sup> September. The four UK-wide workshops that will follow the launch event are currently being organised for October/November.

**Agreed:**

- It was agreed that the new DfMA e-learning module will accompany the launch event.

**Actions:**

- ✓ Partners to send through their lists of designers/ architects to [ursula@supplychainschool.co.uk](mailto:ursula@supplychainschool.co.uk) for invitation to the launch event.
- ✓ If partners have a Birmingham or Manchester venue that they can provide that will hold x20 people for an October/ November Overlay/ DfMA workshop, please get in touch with Ursula.

**6. Input sought - Future Skills presentation: Jennifer Brennan**

Jennifer asks the group for their feedback.

**Actions:**

- ✓ Jennifer to circulate the documents to the steering group with an invitation for views from each member of the group.

## Offsite Management School Partners Meeting

Tuesday 23<sup>rd</sup> August 2016, Carillion Offices, One Euston Square



- ✓ Action: Summarise the School data to send to Jennifer Brennan (CITB) to present the skills-gap within Offsite School.

**The next meeting will take place on Tuesday 25<sup>th</sup> October, 11am – 1.00pm. Location: Carillion Kings Cross / St Pancras site offices.**