

Offsite Management School Partners Meeting

Thursday 13th July, Saint Gobain Innovation Centre



Attendees: **Chair:** Gary Peters (Skanska), Ursula Cooper (Action Sustainability), Helen Carter (Action Sustainability), Andy Higson (Saint Gobain), Ben Lever (CITB), Ian Heptonstall (Action Sustainability), Ken Davie (Carillion), Shaun McCarthy (Action Sustainability), Steve Cook (Willmott Dixon)

Apologies: Pauline Traetto (BRE), Kieran Brocklebank (United Utilities, Stewart Whiting (Prater), Millan Martin (Taylor Woodrow), Anthony Heaton (BAM), Steve Fozard (Costain), Richard Trevaskis (Georg Fischer) Tim Hall (BuildOffsite), Paul Cleminson (BAM), Nathan Lutz (SES)

Action list

1. Outstanding Actions (For information)

- a. Partners to make suggestions for new Offsite School partners
- b. Partners to contribute to Alex Giles' maturity matrix if they haven't already

2. Operational Update (For information)

- a. UC/HC - Add in a 'core' column into the statistics table so the total results are more clear

3. Supplier Day Update (For information)

- a. Partners to send through any North / Scotland based contacts to UC to promote the Scotland Supplier day on the 27th September
- b. UC to contact Robert Hairstans from Edinburgh Napier University for promotion of the Scotland Supplier day to the School of architects

4. Update on DfMA Workshop Programme

- a. GP to contact UC regarding the M&E DfMA workshop that Skanska would be interested in collaborating on.
- b. KD to write a competition brief one for businesses and one for students to promote an DfMA competition for designers
- c. HC to add in a slot in the next agenda to discuss KD's brief and the competition going forward
- d. IH to speak with Tim Hall from BuildOffsite about collaborating on a DfMA competition
- e. IH to collate the sheets from the DfMA group with the comments from the Offsite group to be circulated prior to the both meetings for peer review

5. What's the focus for the leadership group? (Facilitated Group Work)

- a. The operational update should now be done over a conference call
- b. UC to rearrange the date of the next Offsite meeting to merge with the DfMA Architects group meeting
- c. HC & UC to arrange a joint group session between the Homes & Offsite steering groups
- d. IH & SM to redevelop the terms of reference for the Offsite steering group to align with the feedback
- e. Partners to decide the theme for the next Offsite meeting and send to HC & IH to develop
- f. HC to add in a 'competition discussion' slot at the next meeting

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6. AOB

- a. Partners to review the call to participate in the training standards review with CITB and contact the representative if they would like to attend – Ben Lever would like some of the offsite leadership group to attend – See appendix 1

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Steering group notes

1. Introductions

The group introduces themselves

2. Outstanding Actions (For information)

Helen gives an overview of the outstanding actions.

3. Operational Update (For information)

The figures for the active members are high in contrast with the self-assessment figures. The group agrees that it is worthwhile facilitating workshops that focus on the self-assessments to increase statistics and also get a better understanding of baseline figures.

4. Supplier Day Update (For information)

HC and UC give an overview on the upcoming supplier days.

5. DfMA Workshop Progress (For Information)

IH gives an overview of the DfMA group that was formed to designers interested in a collaborative CPD programme. The meeting took place on the 4th July. The DfMA workshop programme aims to bring together clients and contractors to develop skills for designers. There is a list of x11 workshops that UC is currently developing with various members of the DfMA group.

An idea for a competition for RIBA members to enhance the offsite programme is raised. RIBA would charge £50,000 to run the competition. The group suggests that a collaboration with Buildoffsite could raise funds or a donation from each of the partners. SM also states that the supplier day budget for next year could instead be used to run the competition.

IH questions everyone on the sheets that were presented to the DfMA to ensure that thoughts are aligned. The group agrees that there is a strong case for the DfMa group to merge with the Offsite steering group for greater collaboration.

6. What's the focus for the leadership group? (Facilitated Group Work)

HC introduces SM to lead the discussion on the focus of the Offsite leadership group going forward.

The group agrees that the operational update could be done as a conference call, but the meetings should focus on a particular topic area in depth. The Offsite group should sit across all School markets as a strategic group that calls for collaboration and direction. With an increase in partners, the sectors should collaborate to create change and should form a strong leadership platform. The School should create stronger ties with Buildoffsite.

The group agrees that the Offsite steering group will sit across the whole School and work with other sector groups.

7. AOB

BL asks the group to get in touch with him if they would like to get involved in the National Occupation Standards (NOS) review:

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Appendix 1 - Call for participation in review of training standards for offsite construction

We are seeking contact details of employers who would be able to participate in working groups to review the National Occupational Standards (NOS) contained in the Innovative/Modern Methods of Construction suite. Having a set of standards that reflects current and future industry needs is crucial for ensuring fit for purpose qualifications and training in offsite construction.

The suite of standards includes cold formed steel frame (assembly, erection and assembly/erection), autoclaved aerated concrete frame erection, insulated concrete construction, modular/portable building and fabric and membrane cladding. Building on the CITB research into skills for offsite construction a refreshed suite could also include the assembly of pre-cast concrete, prebuilt masonry, timber frame, light steel frame and pods and modular units. This is open for consideration and discussion by the employer members of the working group.

Please could you identify and send contact details of potential working group members to George Swann at CITB – George.swann@citb.co.uk.

George will be happy to make contact and explain to each nominee the work and commitment involved. Expenses for reasonable travel and subsistence will be available.

Apologies for this quick turnaround, but could you please send nominees by **Thursday 28 July 2017**.