

**Date:** Monday 12<sup>th</sup> June 2017, 9:30am – 12:30pm

**Attendees:** Graham Edgell (Morgan Sindall), Ian Nicholson (Responsible Solutions), James Upstill-Goddard (Responsible Solutions), Shaun McCarthy (Supply Chain Sustainability School), Jez Cutler (Travis Perkins), Charlie Law (Kier), Patrick Guest (Arnold Laver), Paul Whitehead (Highways England), Martin Crow (Hanson), Darren Borrás (WP Group), Phil Wright (WP Group), Emma-Jayne Brown (Certas Energy), Geraint Rowland (Costain), Simon Drury (Aggregate Industries), Paul Pepper (Francis Flower), Alan Webb (Fusion), Eleanor Stewart (Skanska).

**Apologies:** Andy Swain (Tarmac), Paul Paddick (Carillion), Andrea Charlson (HS2), Andy Turner (Saint-Gobain), Chris Hayes (Skanska), Stuart Croucher (Travis Perkins), Anne Smales (Bouygues).

### Meeting notes:

#### 1. Introductions and Welcomes

Graham Edgell and Ian Nicholson welcomed everyone to the meeting and introductions were given. It was noted that Bouygues has recently joined the School as a new member.

#### 2. Actions from previous meeting

The actions from the minutes of the last meeting were covered off.

The ongoing development of the material briefing sheets will be postponed until there is an agreement on the plan/themes for 2017. The CPA had suggested during the CIWM Construction & Demolition Waste Forum meeting on 6<sup>th</sup> June that these sheets should be circulated to relevant trade bodies for feedback.

There was a short discussion around broader engagement with external groups. The CPA would be invited to a future meeting to maintain this link.

#### 3. Agreement of vision for group

##### a) Overview of Supply Chain Mapping Group

Shaun McCarthy presented the outcomes of the Special Interest Group on Supply Chain Mapping of modern slavery. The primary outcome of the group demonstrated that a single product can have very different supply chains. As a result of this the SIG had suggested a collaborative category-led approach to developing product maps as an efficient way of identifying these variabilities.

There was a short discussion around using a collaborative and risk-based approach to identify which categories should be developed first. The proposal from the SIG was to run circa 5 groups per year.

Highways England have developed material to establish where suppliers are with regard to responsible sourcing. This was offered to the School to help drive this collaborative approach.

Spending power was also discussed. It was suggested that when looking internationally spending power may be small when looking individually but perhaps collaboratively this spending power is much greater, and thus the ability to influence is too.

#### Agreed:

- ✓ There need to be more suppliers involved in this process and also within the broader School.

##### b) Concept for category approach

The Materials Group's key objectives for 2017 were revisited; updates on progress on the seven objectives agreed for this year were given. It was noted that the Supply Chain Sustainability Measurement Group had only had six attendees at its first meeting. There needs to be some consideration given to whether this should be prioritised and perhaps what appetite exists for any identified objectives.

The lack of Designers and representatives from Plant companies were noted as possible issues with taking the Materials Group forward.

A suggestion for evolving the Materials Group into a set of category management groups was presented. It was proposed that the Materials Group becomes an 'oversight' group, with the set of category groups sitting below this and feeding into it. This approach aligns with the outcomes of the Supply Chain Mapping SIG.

#### c) Focus on priority areas

There was a discussion around cost implications, particularly in the context of SMEs. Shaun McCarthy clarified the cost model.

It was also noted that the potential for overlap between these category groups and other external groups (e.g. MPA, etc.) should be recognised and that there is a time implication for individuals attending meetings.

There was support for the new approach, although there were some concerns around what the offer is, where the value to suppliers is, and how we as a group decide the categories.

Shaun McCarthy suggested the next meeting should be the first meeting of the 'oversight' group. The nature of the group will change and the new approach should be presented at that meeting. It was widely agreed the group should be known as the Materials and Resources Group.

#### 4. Partner spotlight – WP Group

Darren Borrás gave a presentation on the WP Group.

From the presentation, it was agreed a useful contribution to the School could be made by developing an informative overview of HVO (Hydrotreated Vegetable Oil). This should perhaps identify other alternatives and compare against other fuels.

It was agreed that these spotlight sessions could deliver value by allowing a partner to present an innovation and gain wider input on how to further develop it and disseminate knowledge. A peer-reviewed briefing sheet published on the School website was agreed to be a good way of summarising these.

#### Action:

- Darren Borrás/Phil Wright to start developing this HVO overview for circulation around the group for peer review prior to publication on the School website.

#### 5. Engaging with Designers

Ian Nicholson presented an overview of the DfMA work being led by Ian Heptonstall with RIBA and a number of architectural practices. Key findings from this were:

- There is a need for professional training in DfMA for designers;
- Practical examples and case studies via site and factory visits should be provided;

- RIBA should be engaged through CPD teams and the professional practice committee;
- Increased publicity about DfMA;
- Architects need to show increased leadership;
- Engaging the next generation and looking at specific competition on process;
- Engagement of specialist manufacturers by designers at the right point in the procurement process.

Some discussion points were then posed, and a post-it note exercise was held to capture thoughts from the group.

**Action:**

- Ian Nicholson to feed this back to Ian Heptonstall and discuss further collaboration between the Designers Group and Materials and Resources Group, including the new category groups when formed.

**6. AOB**

Graham thanked everyone for their participation and contribution and closed the meeting.

**Next meeting: Date and Venue TBC.**