

Supply Chain School Infrastructure Group meeting

Date: Tuesday 8th September; 0930 to 1230 hrs
Venue: Overbury, 77 Newman St, London

Attendees: Graham Edgell (Morgan Sindall), Shamir Ghumra (Responsible Solutions), Tracey Fogg (Laing O'Rourke), Joe Burns (Kier), Danielle Bistacchi (Action Sustainability), Paul Paddick (Carillion), Graham Arden (Skanska), Donna Hunt (Aggregate Industries), Andy Swain (Tarmac), Sonia Gandhi (National Grid), Randal French (Sir Robert McAlpine), Shaun McCarthy (Action Sustainability)

Apologies: Simon Temperton (UKCES), John Hutton (BAM Nuttall), Mark Hopkinson (United Utilities), Roger Venables (CEEQUAL), Dawn Love (Taylor Woodrow), TBA (HS2), Chris Broadbent (BRE), Gary Young (Galliford Try), Harriet Phillips (WP Group), Mick Jennings (Balfour Beatty)

Summary of key recommendations to the School Board

- The Infrastructure Group will be considering a range of scenarios to promote the School to its supply chain. These may be commitments set by the Group as an internal yardstick.

1. Actions from the previous minutes were included in the agenda.

2. General attendance

- There had been a number of apologies for the meeting
- If all partners participate in the meetings it will mean the Infrastructure Group have the voice of half of all partners in the overall School
- It was hoped that more partners will attend the last meeting of the year

3. School Update

- Danielle gave an update on general School matters.
- Partners were informed of the opportunity to have a demonstration of the dashboard
- There is a communications strategy to engage with inactive members
- Partners expressed concern about the lack of linkage between schools
- Action Sustainability has recruited more people to help with the growth of the School
- There will be an 'all-School' supplier event on 20th October, partners were asked to provide local supplier lists to Danielle
- The workshop programme is full to the end of the year with more provisionally planned for 2016
- Request for partners to consider using Supplier Forums to further engage with the supply chain
- Nigel McKay has resigned from the School board, an election process will follow in due course

4. Consistent message regarding membership to the School

- The group discussed the varying approaches that Partners are taking to promote the School to their strategic suppliers
- The Infrastructure Group can lead in this space for others in the School to follow
- Partners should be petitioning PQQ systems (this is ongoing)
- There needs to be a consistent message from partners about what is expected of the Supply Chain but could also consider an internal target
- It was acknowledged the leading position that LoR have taken with this aspect
- The relative engagement of a supplier was also raised; a smaller company can have 100% impact by all five people in the company taking a module
- The role of the small business is still important in the School there is a public recognition aspect

- It may be that a hybrid approach best suits the ambitions of the group
- The group agreed to consider a range of scenarios that Shamir will circulate
- Shamir also asked what level/status Partners themselves are in the School

5. School Vision

- Shaun McCarthy presented an outline of the key questions that will be raised during the Vision workshops in the coming months
- There will be three regional workshops for partners and another for Gold and Silver members
- A full slide deck is available from Shamir upon request

6. Potential Partner Update

- A number of the partners have had positive conversations with other potential partners;
- The support of partners in this regard was duly acknowledged

7. Materials

- Miles Watkins from BRE gave a presentation on the work of the Resilient Materials Group
- Partners found this interesting and some offered further support outside the meeting
- A pdf of the presentation was circulated
- The BRE work will help stimulate debate and some action but this will perhaps act as a feeder for supply chain engagement learning in the School
- Partners strongly supported the creation of a Materials sub group that should also reach out to other sub-groups
- A number of different aspects of material stewardship, recycling, packaging and others were raised as possible objectives for the Materials group
- To start a smaller group of partners will meet with Shamir to suggest some Terms of Reference for such a group
- This ToR document will be circulated and commented on prior to the next meeting

8. AOB

- Tracey Fogg mentioned the link to CIPS and the promotion of the School to this organisation. Shaun McCarthy mentioned that he had some connections with CIPS and they were well aware of the School
- Partners who are new are welcome to contact Shamir for a update on progress of the group
- Special Interest Groups were confirmed in the last board report.

Actions:

Shamir to:

- Set up a meeting with AI, Tarmac and VGC regarding the Materials Group
- Create a ToR for the proposed materials group
- Consider a number of scenarios for the aspirations of School membership

Partners to:

- Continue engagement with potential partners to feedback at the next meeting
- Consider the vacancy at the School Board if applicable

Next meetings

- **Date:** Wednesday 2nd December, 0930 – 1230, Morgan Lovell, London