

Date: Monday 1st February 11.00 to 13.00

Venue: 377 Camden Road or via Teleconference

Attendees: Ian Heptonstall (Action Sustainability), Ross Primmer (Action Sustainability), Ursula Cooper (Action Sustainability), Rachel Woolliscroft (Wates), Paul Voden (Kier), Rob Warboys (Lovell), Louise Clarke (Berkeley), Steve Cook (Willmott Dixon), Tessa Hurstwyn (Zero Carbon Hub), Emily Hamilton (Grosvenor), Caroline Johnstone (Galliford Try), John Slaughter (HBF).

1. Actions from the Call

- School 'vision' needs to be adjusted to make clear that the School has a UK focus. However, the vision also needs to take into account the fact that overseas suppliers can use the school if they want to.
- There is a need for the School to define what a 'home' is. For example, does this term refer equally to a detached property on an estate to a 'unit' in a new social housing block, student accommodation etc...
- Partners need to discuss what academic research they are undertaking and establish any potential opportunities for collaboration.
- The option for member and individual accounts need to be sorted out going forward.
- The proposed targets for School members (500) and total views of e-learning modules (650) are ambitious but possible.
- There is a need for the School to analyse who the strategic suppliers in the industry are by looking at cross partner and even cross school data.
- Agreement is needed to decide what new e learning modules for the School should be developed this year. Topics should be decided in the following ways:
 - Analysis of self assessment data to find out where knowledge gaps are
 - Discussion between School departments (FM, Infrastructure and Construction) to establish potential common ground. At present transport and logistics is a key area of interest for the homes group.
- **Date of next meeting:** 25th February at Action Sustainability's offices on Camden Road