

Attendees: Dan Firth (Interserve), Alison Bettany (EMCOR), Helen Carter (AS), Ursula Cooper (AS), Jason Symmons (Carillion), Nick Cooke (BAM), Alan Claase (ENGIE),

1. Welcome and introductions, Dan Firth – Chair

Dan Firth welcomes the group.

2. Operational update, Helen Carter (Updates provided in the slides)

Helen Carter gives an overview of the statistics within the School. The assessment / re-assessment figures for the FM School are low and will not meet their target for the year.

3. Introduction to Social Sustainability Resources within the Supply Chain School

An update is given on the learning within the School and its key areas, stating that two e-learning modules were created for the School, which also included an industry paper and a video on what social value is. The VINCI Social Value video is played to the School. The School FIR project is also branching out into Mental Health. HC points group to the vast amount of resources that are available on the School, so that they can focus on what to engage with.

Agreed

- The group agrees that facilitating a session at supplier days, where delegates can self-assess is worthwhile to the School statistics and that workshops would be a good resource for this.
- The group agrees that we can send supplier day marketing to their priority lists
- The partners agree that the maturity of the partners relationship with their supply chain reflects the numbers reached at the supplier days.
- The supplier days need to be more benefit focused to help sell and increase attendance.

Actions

- ✓ HC will give the group an update on how many of the FM School are bronze, silver and gold when the website statistics are functioning.
- ✓ HC to set up a workshop structure for the Partners to introduce the School to their supply chain
- ✓ BAM & Engie to discuss with HC and UC the opportunity to run an introduction to the supply chain school event with registration options for key supply chain.

4. Open Discussion Our individual approaches to: - All

DF asks the group to talk about what their organisations do on FIR, Modern Slavery or Social Value.

- EMCOR's chosen charity is MIND. They also work closely with other community projects and charities
- Carillion have x6 charity days to use within their organisation to work on community projects
- BAM's chosen charity is Click Sergeant, which focusses on young people
- ENGIE is sending surveys to their supply chain to attempt to understand where their organisations are on social value and modern slavery
- Interserve is focussing on Modern Slavery

5. Engagement Strategy for this quarter:

The group agreed that Q2 theme would focus on Modern Slavery, Social Value will be the topic for Q3 and the year would be rounded up with Sustainable Procurement in Q4

HC asks the group how they want to engage. HC highlights the ideas from the group, including a new quarterly topical FM page, which should be promoted to all partners and their supply chains.

Ideas for quarterly topical webpage:

- Case studies from supply chain or in the partners' organisations:
 - ✓ Arco (PPE) produced a 3 minute video on MS (Ian H has this).
 - ✓ DF can write about 3 examples on MS for case studies.
 - ✓ Carillion has EPOD videos.
- Topical Toolbox talks, videos and e-learning modules
- How to spot potential signs / victim support information
- 'Worst case scenario' to encourage organisations to 'act now' (breaching contract, etc)

Actions

- ✓ Partners to look at who their organisations are already working with that relates to Modern Slavery
- ✓ Partners to email their clients asking them to contribute to the quarterly topic page
- ✓ UC to produce the webpage based on the group's suggestions
- ✓ Partners to identify and provide a list of people that they want to target to send out the page to raise awareness on the MS quarter topic. (eg. recruitment agencies)
- ✓ UC to send through the quarter topic page link to partners to promote

LinkedIn forum

Helen asks the group how they want the LinkedIn FM page to work. The partners agree that an opinion piece should be written for people to query, make suggestions, show best case practice examples.

Actions

- ✓ UC to write a brief on what the aim of the LinkedIn group is for the Partner comms departments
- ✓ Partners to discuss with their comms teams whether they can support a Linked In discussion forum. This will influence whether we will run with a Linked In discussion forum for this quarter
- ✓ DF to write an opinion piece to start off the discussion for the FM LinkedIn page
- ✓ Partners to respond to DF's opinion piece to help engage people and create a conversation
- ✓ Partners to promote the new topical page and linked in group through their colleagues and lead suppliers

Modern Slavery Supplier day – 19th September

HC presents the group with ideas for the running of the day. The current draft agenda has been amended and included below:

Agenda – Anti Slavery Initiatives - Sharing Best Practice & Practical Tips		SUPPLY CHAIN SUSTAINABILITY SCHOOL
09:00	Chair Welcome <i>Helen Carter, Sector Manager, Supply Chain Sustainability School</i>	
09:30	Modern Slavery – The current landscape - <i>Helen Carter, Sector Manager & Senior Consultant</i>	
10:20	Debenhams – Addressing Modern Slavery Risks in its Supply Chain - <i>tbc</i>	
10:40	Coffee break	
11:00	Labour Standard Issues in FM – ETI - <i>(tbc)</i>	
11:20	Supply Chain Transparency – <i>James Cadman – Action Sustainability</i>	
11:40	PPE & Supply Chain Development – <i>Arco (tbc)</i>	
12:00	What risks exist in your supply chain – Round table activity – <i>potential</i>	
12:45	Summary and Introduction to Afternoon Session	
13:00	Networking Lunch	
13:30	Using school resources to upskill on Social Considerations – <i>Helen Carter – Supply Chain School</i>	
14:00	Question Time Q&A Panel <i>featuring</i>	
14:15	Developing your organisations response to combatting Modern Slavery <i>Using the schools organisational checklist to develop an action plan</i>	
15:00	Close & Networking	



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Actions

- ✓ NC at BAM to approach Arco as a speaker on their Modern Slavery best practice case study
- ✓ HC to include a short session within the supplier day that gives attendees a Modern Slavery checklist to work on
- ✓ Partners asked for potential speakers at the supplier day. Please contact UC & HC with any suggestions.
- ✓ DF to approach a contact within Debenhams who is leading on their Modern Slavery agenda to speak at the supplier day
- ✓ HC & UC to contact FM members who are doing well within the School as potential speakers

Modern Slavery workshop

A Modern Slavery workshop needs to be facilitated in Q3; HC asks partners if they can host.

Actions

- ✓ AB to find out about a potential room to host the Modern Slavery workshop

Marketing strategy

There is a minimum target of x100 people at the next supplier day. It is agreed that the marketing strategy for the Supplier event will include emailing to all partner priority supplier lists. The marketing will also be sent to the Construction School members (approximately 12,000). DF wants to ensure that this event is also promoted through the other partners not in attendance.

6. AOB – All

- Social value is the topic for the next quarter. The structure of the approach should be the same as the current quarter
- Alison to chair the next FM meeting at Heathrow
- HC will dedicate some time for the FM group in the Ops meeting
- UC / HC to distribute list of what resources are available in the School to the FM steering group
- UC to send a survey to all members within the FM School on to help identify hot topics for future e-learning modules
- The next agenda for the FM meeting requires 3 elements:
 - Engagement strategy development on Social Value
 - Feedback from the ops meeting on measuring impact
 - FM E-learning module development
- HC to distribute workshop and e-learning lists to partners