

Infrastructure Leadership Group

22nd January 2020

Welcome and Introductions:

- The group was introduced to Paul Reeve from Electrical Contractors Association - the first trade organisation to become a Partner of the school
- Michael Valentine from J McCann was introduced to the group as new Partner of the School

Operational update:

The group was informed that Infrastructure has overachieved on targets for active members, assessments and reassessments.

During the operational update there was discussions of what else the group could do in order to drive engagement. It was suggested that group should focus on their priority suppliers. As part of this focus it was mentioned that it would be helpful if there were marketing packs available for each Partner which they could use to reach out to their colleagues and supply chain.

To assist with engagement, it was announced to the group that Becky Bryant is now the Partner Relations Manager for the School and will therefore be working with Partners closely to help them drive the School and increase activity.

The group was provided with an update of the current work the category and special interest groups are currently completing. For further information please refer to the leadership pack that was issued before the meeting.

Actions:

- Rosie to review each Partner's priority supplier list and start to drive engagement with Partners. Partners who have not provided priority supplier lists to be followed up.
- Partners to contact Helen or Rosie if they require any further information on any of the groups
- Marketing Manager, Emily McBride to put together a marketing pack which can be distributed to Partners.

Procurement Skills Accord:

Sue Guest from the Energy and Utility Procurement Skills Accord was invited to the meeting by Nathalie Ritchie from National Grid to present and provide further information on the Procurement Skills Accord. National Grid are one of 13 lead organisations on the accord. There is now a total of 67 organisations signed up to the accord.

The procurement skills accord is the energy and utility sectors approach to transforming skills delivery through procurement. One way this is done is through training programmes targeting areas of current and future technical skills shortages to ensure impact in the right place

The Procurement Skills Accord also contains 5 commitments:

- **To address sector-wide skills gaps and shortages**
- **To promote signing up to Accord through the supply chain**
- **To promote relevant skills development across the supply chain through procurement**
- **To continuously improve performance**
- **To monitor and Report.**

The commitments require companies to drive skills development within their business and through the supply chain.

The costs associated with joining the Procurement Skills Accord are:

- £1,500 for companies with relevant supply chain
- £995 for companies without relevant supply chain

Action: Partners to contact Sue Guest if they would like further information on the Procurement Skills Accord.

Infrastructure Business Plan 2020/21:

At the previous leadership the group undertook a business planning activity which involved discussing their thoughts on the current activities, creativity, opportunities and threats for the School. This activity was completed by every leadership group within the School. The image below shows all the common themes across all the groups.



The following objectives was generated for the group from the previous leadership group business planning activity:

1. Better communication within the School and externally
2. Strategic review of resources within the Infrastructure sector
3. Peer review with other sectors with key areas of interest
4. Influencing/collaboration – creating more common approaches within the School
5. Drive standardisation of sustainability KPI's across organisations
6. Support and drive improved knowledge and performance in relation to the following key themes
 - Carbon
 - Labour Supply/Future Skills
 - Energy Supply
 - Waste
7. Support work streams underway within the School through category groups and SIG'S
8. Identify R+D opportunities and engineering initiatives to reduce projects quantity and waste-share the findings and lessons learnt

All the objectives were agreed however the group agreed that objective 8 was something that the Upper School is likely to deliver and therefore should be removed.

For objective 3 the following organisations were suggested to be invited to the leadership groups going forward to share best practice:

- Aerospace
- Automotive
- Petro Chem
- World Fuel Services

➤ Nuclear

Actions:

- Graham Edgell (Morgan Sindall) to contact Aerospace, Automotive and Nuclear to see if they are available to present and the upcoming leadership group meetings
- Janet Hector (McGinley) to contact Petro Chem
- Julie Capon (BAM Nuttall) to contact World Fuel Services

The budget recommendations and restricted funding for the School and new projects was shown to the group. Below is the recommended budget for Infrastructure:

Budget item	Budget
Regional breakfast briefings 3 @£6,000	£18,000
1 supplier day @10,000	£10,000
Training workshops x 15 @£1,500	£22,500
Run webinars / podcasts x 5 @ £950	£4,750
Case study videos x 2 @ £1,500 each	£3,000
Ambassadors	????
Member engagement, relationships, case studies and site content	£30,640
E-learning refresh & CPD Learning	£3,700
Knowledge manager (resource library updates)	£7,300
Sector Manager	£17,000
New Partner promotion	£5,400
TOTAL	?????

It was discussed that the group should deliver one supplier day which would use the same format as the People Matter Charter event and that majority of the workshops should be shared. It was also suggested that the Infrastructure group should have 3 ambassadors which attend the category groups and SIG's and report back to the group.

The group also discussed the resources within the Infrastructure market of the School. It was suggested that the School's knowledge Manager Robyn Conway should be invited to the next leadership group meeting to present on what resources there is currently and if there are any knowledge gaps.

Actions:

- Rosie to provide statistics on how many workshops have been internal and how many have been external.
- Graham Edgell to contact the Chair's and Secretariats from the other groups and ask them to provide an overview on what their group is working on.
- Rosie to send Graham a list of Chair's and Secretariats for each group
- Rosie to invite Robyn to the next leadership group meeting.
- Helen and Rosie to report back figures on how the other groups are performing.
- Rosie to provide updates on how Infrastructure is performing

Social Value Supplier day – 25th March 2020:

In order to meet requirements Infrastructure must deliver one more supplier day before the end of the financial year in March 2020. The supplier day will be focused on Social Value and will take place from 9am -3pm on the 25th March 2020 at Coin Street Neighbourhood Centre in London. Speakers on the day currently include Jo Dobson from Useful Projects and McGinley Group. The group was asked to suggest any other potential speakers for the day:

- BAM Nuttall – Faye Jenkins suggested by Julie Capon
- Skanska – Louise Dailly suggested by Graham Arden

Action:

- Rosie to follow up with speakers for Social Value Supplier Day

AOB:

- The next meeting is taking place on the 2nd April 2020.

Actions:

- Partners to contact Marketing Manager Emily McBride for a tutorial on the new website platform
- Graham Edgell- Morgan Sindall to look for a permanent venue in London for future leadership group meetings
- Rosie to circulate the dates for all future leadership groups to the group
- Rosie to contact Partners regarding their company account and dashboards – Aggregate Industries, O'Neill and Brennan, J McCann