

Date: Wednesday 11th September 2019

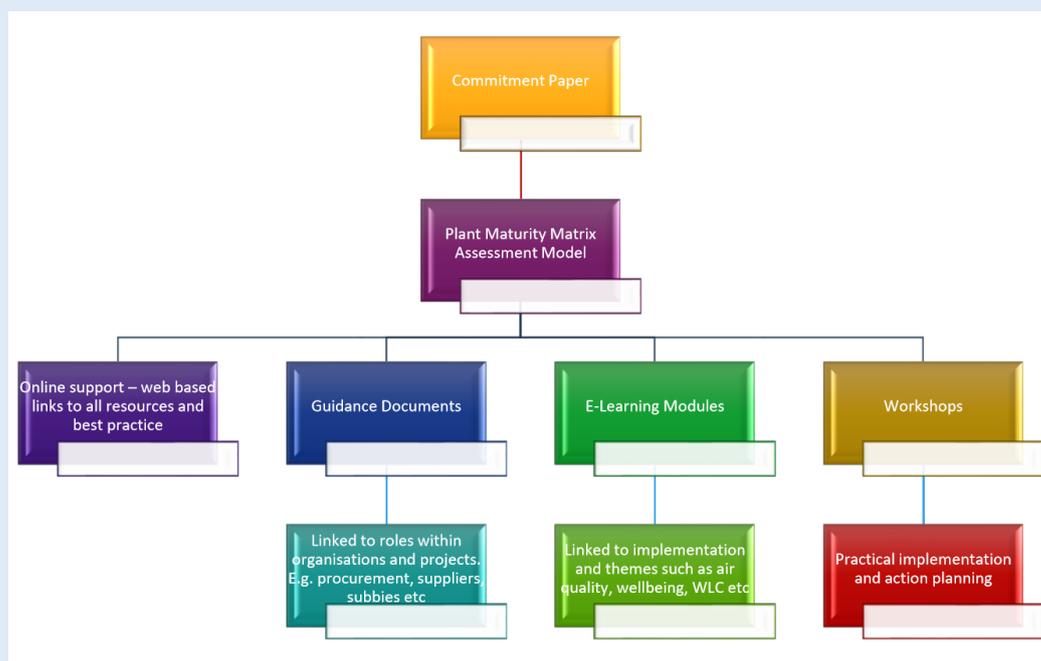
Attendees: Helen Carter (Action Sustainability), James Cadman (Action Sustainability); Paul Whitehead (Highways England); Phil Wright (WP Group); Chris Matthews (Flannery); Rob Lynch (Lynch Plant Hire); Sam Peet (Speedy); Chris Gill (Lynch Plant Hire); Kevin Minton (CPA); Alex Pinnington (Barratt Developments); Lara Young (Costain)

Summary of actions & notes

Plant Group – Introductions and outstanding actions		
No	Action/Note	Whom
1	Kevin Minton has confirmed that the CPA would like to get more involved with the group and he will be representing his membership at future meetings. We would like to welcome Kevin to his first session and look forward to working closer with him and his members over the next 12 – 18 months.	Note
2	Additional work is going on in the industry in relation to simulator use and therefore Paul has asked that for now we park the following action – <i>Highways England expressed a desire to produce a white paper on the use of simulators</i> – action now closed	Note
3	The group discussed the need for guidance documents to be set up to help the supply chain understand what is required when setting up welfare site services. Balfour Beatty confirmed they have produced one that could be developed further. Helen to canvass opinion from partners on the need for a site set up standard and the desire to produce one – <i>There was no opinion on this at this time and as a result this action has been parked with a view to relooking at it in the next financial year</i> – action closed	Note
4	There is a need to engage more external stakeholders on the outputs the group would like to produce. CPA, NOCN & OEMs were mentioned. Helen to canvass partners and build a stakeholder list to be reviewed at the next meeting September – <i>more work needs to be done on this and an agenda item will be put together for the meeting in November once the commitment paper has been signed off</i> – action outstanding	Helen Carter
5	The group enquired about the paper compiled in relation to the engine standards and predicted trends etc and James has informed them that it is going through design as we speak and will be ready for circulation once complete. – James Cadman to chase and circulate once complete	James Cadman
Commitment Paper		
6	James Cadman presented his commitment paper to the group and asked for final and additional feedback in relation to the requirements and next steps. The group reviewed the drafted charter and had the following comments: <ul style="list-style-type: none"> ✓ <i>Measurement will be challenging but shouldn't mean we don't do it. We just need to consider the how</i> ✓ <i>Clients and Tier 1's should be easy when engaging and asking for signatories</i> ✓ <i>Subbies with plant commitments will be more challenging</i> ✓ <i>A question was raised as to whether we should be tying the paper with badges – i.e. Bronze, Silver and Gold.</i> ✓ <i>Implementation and signatories should be a tiered process</i> ✓ <i>Targets need some careful consideration</i> 	Note

- ✓ *Health and Safety needs to be included but more in relation to tying into the wellbeing discussion*
- ✓ *Need to look at co-ordinating this with existing standards*
- ✓ *Should any targets reflect GLA requirements?*
- ✓ *What questions and answers should we put together to help with site implementation – they will need some support*

When understanding the process, we are going through and the hierarchy of support the following was put together as an illustration of the journey of support the school is looking to develop and implement:



The group also discussed several ways that we need to implement the requirements and suggested that resources and comms must;

- ✓ *Focus on telling the story (as illustrated above)*
- ✓ *Focus on the journey and direction of travel*
- ✓ *Be full of case studies and business case support*

The commitment paper needs to make sure it is clear that it applies to the supply chain, including subcontractors, to take away the preconception this is all about Tier 1 and plant hire companies only.

7	The commitment paper will need to update to include comments and recirculated for final approval. James Cadman to update and circulate to the group	James Cadman
8	The group was divided into 2 and asked to start sketching out the maturity matrix and what it could include. Feedback from both groups included: Group 1 <ul style="list-style-type: none"> ✓ Preferred the idea of a roadmap rather than achieving levels as it was felt clients will always demand a higher level 	Note

- ✓ Were confused over whether everything should just be compliance in relation to engine specifications rather than a maturity matrix but could see where maturity matrix would fit in some of the other areas.
- ✓ The main areas for assessment included:
 - Engines
 - Operator training
 - Health, Safety & Wellbeing
 - Fuels, oils & lubricants
 - Disposal
 - Utilisation
 - Measurement & Data
- ✓ Within each section the group identified the following considerations:
- ✓ Engine:
 - Average age profile of fleet
 - Investment strategy
 - Needs to reflect different types of machinery e.g. yellow plant, generators, lighting etc
 - Could reference client policies, e.g.
 - Raising the bar
 - Heathrow
 - GLA
 - Zones and emissions
 - %age of fleet compliant
- ✓ Operator Training:
 - Plant training
 - Fuel training
 - Eco training
 - Volume of staff trained - %age of staff
 - Type and content of training
- ✓ Measurement & Data:
 - AEMP 1.2
- ✓ Wellbeing:
 - Fatigue management
 - Air quality
 - Wellbeing
- ✓ Utilisation:
 - Financial Utilisation
 - Telematics
 - Pooling
 - Plant desks

Group 2

Charter Targets: what does look like in real life

	2025	2035
Transition to stage V for plant	Minimum 100% 3B across UK & Stage IV for Ultralow Emission	Minimum 100% V across UK

		Zones (e.g. NRMM Zones etc)		
	Idling	50% industry footprint reduction based on 2019 baseline	50% industry footprint reduction based on 2019 baseline	
	Transition to stage V for generators	Minimum 100% 3B across UK & Stage IV for Ultralow Emission Zones (e.g. NRMM Zones etc)	Minimum 100% V across UK	
	<p>Engine Specification Transition for plant;</p> <ul style="list-style-type: none"> ✓ Procurement - Contract T&C ✓ Operations - Awareness & Mandate on site ✓ SHWE – Assurance ✓ Plant supplier – training & competence ✓ OEMS – R&D ✓ Academia – metrics ✓ Local Authorities – NRMMs principals’ adoption ✓ External organisations – FORS/CLOC 			
8	<i>Helen to produce an initial draft of the assessment methodology and an overview of what it is and how it can be used.</i>			Helen Carter
9	A development plan and timeline needed to be put into place to outline the implementation of the commitments as well as the development and implementation of the support materials going forward – Helen to draft and circulate by the beginning of November for review and discussion at the next meeting			Helen Carter
09	<p>Date of next meeting – <i>21st November 2019 – 10.00 – 13.00</i></p> <p>Thank you to Kilnbridge who have confirmed that they will be happy to host the meeting – so the venue details are <i>McDermott House, South Crescent, Cody Road Business Park, London, E16 4TL</i></p> <p> Green Travel Plan.pdf</p>			Note